



**APPENDIX B**

**APPLICATION FOR GRANT AID SUPPORT  
GILSTRAP CHARITY**

RECEIVED BY  
**29 MAY 2026**  
ADMIN SERVICES

<b>1. About Your Organisation</b>			
<b>Organisation Name:</b>	Friends National Civil War Centre-Newark Museum		
<b>Contact Name:</b>	Vivienne Hall		
<b>Address:</b>	[REDACTED]		
<b>Postcode:</b>	[REDACTED]	<b>Telephone No.</b>	[REDACTED]
<b>Email Address:</b>	[REDACTED]		
<b>2. Project Description</b>			
<b>Please describe the nature of your project and its objectives:</b>			
<b>Nature of Project:</b>	To continue to support the development of the Wolfson Library in the National Civil War Centre-Newark Museum (NCWC-NM) as a centre of excellence for research into the English Civil War with the purchase of relevant historical documents when these become available and to provide additional laptop provision to extend the digitisation of the material available in the Wolfson Library for use of historians both local and national in the library and for use when giving talks at the NCWC-NM.		
<b>Objectives:</b>	To continue to support the development of the Wolfson Library in the National Civil War Centre-Newark Museum (NCWC-NM) as a centre of excellence for research into the English Civil War with the purchase of relevant historical documents when these become available and to provide additional laptop provision to extend the digitisation of the material available in the Wolfson Library for use of historians both local and national in the library and for use when giving talks at the NCWC-NM.		
<b>Expected Start Date:</b>	July 2026	<b>Expected Finish Date:</b>	When items have been bought
<b>Where will your project/event take place?</b>			
The Wolfson Library at the NCWC-NM			
<b>3. People who will Benefit from this Project/Event</b>			
<b>Please provide details of who will benefit from this event and which area of Newark the project/event will cover.</b>			
Visiting schools, university students and academics as well as all visitors to the NCWC-NM.			
<b>How many people will participate in the project?</b>			
All visitors to the NCWC-NM			
<b>What links does the project have to existing arts or cultural related events and programmes both locally and nationally?</b>			
The purchase of rare manuscripts and additional laptops for the NCWC-NM extends the resources available for all users of the Wolfson Library at the NCWC-NM			
<b>Why is the project needed?</b>			
The NCWC-NM doesn't have the budget to buy the manuscripts and additional laptops. This rare and unique manuscript is contemporary Civil War literature which would be loss a for public use if bought by a private buyer.			
<b>How will you promote and publicise your project?</b>			
The NCWC-NM will promote the Wolfson Library as part of the facilities of the NCWC-NM for all visitors.			
<b>What longer term benefits will be derived from the project?</b>			
The NCWC-NM is a nationally recognised centre of excellence on the English Civil War and the opportunity to purchase a rare document in private hands brings this into public use for the first time.			

**APPENDIX B**

<b>4. Project/Event Budget</b>	
Please provide details of the project/event budget, including the amount requested from the Gilstrap Charity. If the total cost is more than the grant requested, where will the rest of the funding come from? A brief review of the most material Parliamentary proceedings 1652 £5000 Towards the purchase of 2 laptops £500	
Is your organisation VAT registered?	Yes/No      No
If yes, please provide your VAT Registration Number: _____	
Will there be any income generated from the project/event? If yes, please provide estimates.	
No	
<b>5. Have applications been made for other sources of third party funding?</b>	
If successful the Friends NCWC-NM will top up the grant to cover the full cost of the manuscript and laptops and if possible 3 additional manuscripts offered by the private seller .	
<b>6. Other Supporting Comments and Information</b>	
The objectives of the FNCWC-NM are to promote, assist and improve the National Civil War Centre-Newark-Museum (the Museum) by raising funds and providing financial support, by raising the public's awareness of the Museum and assisting with Museum activities as agreed with the Museum management and staff."	
<b>BANK ACCOUNT DETAILS</b> (If your application is successful, we will pay the award through a BACS transfer). Friends National Civil War Centre-Newark Museum 	
<b>DECLARATION</b>	
I confirm that I am authorised to sign this application on behalf of ..... FNCWC-NM	
I undertake that any grant awarded will be used solely for the purpose outlined in this application. I also understand that the Gilstrap Charity reserves the right to withhold the payment of the whole or any part of the grant or to require repayment if any information contained herein is false or misleading.	
Signed 	Print Name <u>Vivienne Hall</u>
Date <u>29.05.2026</u>	

**CONDITIONS OF GRANT FUNDING**

1. Approval must be sought for any subsequent changes to the submitted project outline.
2. If any grant awarded is surplus to requirements this should be returned to the Charity.
3. If funding is awarded the applicant will be required to provide progress reports to the Charity and a post event/project evaluation report.
4. The applicant will ensure that all necessary licences and consents are obtained.
5. The grant must be spent within 12 months of being awarded.
6. Proof of expenditure will be required.

## **APPENDIX B**

7. Any publicity/marketing material associated with the grant funded event/initiative must acknowledge the Charity's grant funding contribution and include the Charity's logo and website address.

Please return this form to:

Clerk to the Gilstrap Charity  
Castle House  
Great North Road  
Newark  
Notts. NG24 1BY

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